



Parcel ID: _____

Sale and Income Verification - Single or Multi-Tenant

Description of Complex and Amenities

- Property Address: _____
- Name of Complex (if any): _____
- Total Number of Buildings: _____ Total Number of Rental Units: _____ Total Leasable Area: _____
- Is any portion of the property owner occupied? **YES NO** If YES, how much? _____

5. Please indicate any of the following site amenities or services that apply:

Security Fire Sprinklers Elevator(s) Custodial Service Refrigeration/Climate Control

6. Please indicate the type of complex (by category):

<u>Retail Shopping</u>	<u>Office Centers</u>	<u>Other Commercial</u>	<u>Service / Manufacturing / Storage</u>
Retail Store	General Offices	Restaurant / Lounge	Light Industrial
Department Store	Financial Services	Fast Food	Heavy Industrial
Shopping Center	Professional Services	Nightclub / Bar	Warehousing
Shopping Mall	Medical Offices	Theater / Auditorium	Mini-Warehousing
Supermarket	Auto Sales Offices	Wholesale Outlet	Auto Service
Gas / Convenience	Insurance Offices	Apartments	Other Service

Other (specify): _____

Purchase or Exchange Data Verification

*(This section is ONLY applicable if property was purchased within the past **THREE** years.)*

- Please verify the date of purchase and price. Date: _____ Purchase Price: _____
- Was the deed recorded within 12 months of original contract? **YES NO** If NO, contract date. _____
- Was the sale financed? **YES NO** If YES, please list financing information.
 First amount financed: _____ Interest rate: _____ Loan term (years): _____ Balloon? (years) _____
 Additional financing: _____ Interest rate: _____ Loan term (years): _____ Balloon? (years) _____
- Were there any significant items of personal property included in the stated purchase price (Such as furniture, machinery, equipment, free-standing appliances, or other tangible items)? **YES NO** If YES, please list and amounts. _____
- Please list any unusual circumstances or conditions that were present during the transaction. N/A

Parties related by family	Parties related by business	Partial ownership	Distress sale
Forced sale by court order	Foreclosure pending	Title defects	Mineral rights
- Since the date of purchase, have you substantially altered the property in any way (such as additional buildings, pools or tennis courts, major renovations or demolition)? **YES NO** If YES, please list items and approximate cost. _____

Printed Name: _____ Signature: _____ Date: _____ Phone Number: _____
 Buyer Seller Attorney Accountant Manager Closing Agent Broker