

**Request to Combine Parcels**

Parcels included in this request are subject to the requirements listed on page 2 of this document. Failure to meet the requirements for combining parcels, and/or homestead status, may result in the denial of this request.

Please list the parcels below and mark each box as it applies.

Parcel Number	Current Taxes Paid	Homestead Parcel**	Parcel Number	Current Taxes Paid	Homestead Parcel**
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

I would like to be notified of the completion of my request for combine: **YES** **NO**  
 Mailing address if different from above: \_\_\_\_\_  
 Email address: \_\_\_\_\_

**Homestead/Non-Homestead Properties Affected by Assessment Limitation:**  
 I/we understand that combining property may increase taxes by affecting existing capped values. If at a future date you choose to reverse the process, the cap will not be restored to its former level.

**\*\*The following also applies to owners of Homestead Exempt parcels, if indicated above:**  
 I/we own the combined property above and it is my/our permanent residence or the permanent residence of my/our legal or natural dependent(s). (See s.196.031, F.S.)

I/we understand that under s.196.131(2), F.S., any person who knowingly and willfully gives false information to claim homestead exemption is guilty of a misdemeanor, first degree, punishable by imprisonment up to one year, if fined, up to \$5,000.00, or both.

**Under penalties of perjury, I/we declare that I/we have read the foregoing Request to Combine Parcels (including, if applicable, an addition to the existing homestead parcel) and the facts in it are true.**

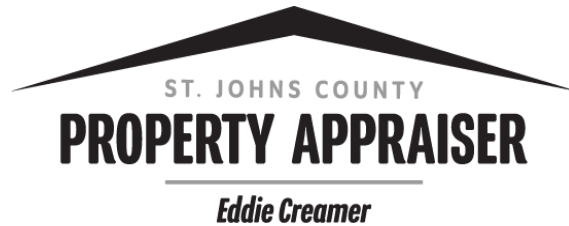
\_\_\_\_\_  
Signature, applicant  
 \_\_\_\_\_  
Date  
 \_\_\_\_\_  
Phone  
 \_\_\_\_\_  
Signature, co-applicant  
 \_\_\_\_\_  
Date  
 \_\_\_\_\_  
Phone

**Official use only - please do not write below the line.**

Combine completed Surviving STRAP: \_\_\_\_\_  GIS updated  
 Combine denied  Owner notified Combine cannot be processed for the following reason(s):  
 \_\_\_\_\_  
 \_\_\_\_\_

Date completed: \_\_\_\_\_ Processor: \_\_\_\_\_

**EDDIE CREAMER, Property Appraiser**



### **Combine Request Requirements**

1. **The title on all parcels must be held in exactly the same way.**
2. **The date of sale or transfer for each adjacent parcel must be prior to January 1st of the year in which the combine request is made.** If not, the parcels will be combined the following tax roll year.
3. **All parcels must be in the same taxing district.**
4. **All parcels must be contiguous.**
5. **The taxes on all parcels must be paid as of the date of the request.**

### **Additional Information**

- If the property is encumbered by a mortgage, it is the owner's responsibility to seek prior approval from their mortgage company before requesting changes due to a combine.
- If applicable, the requirements for additional exemptions associated with your homestead must be submitted by March 1st of the following tax year.
- If a property owner wants to know whether or not a parcel can be split back out at a later date, they should contact the appropriate agency below **prior to submitting a combine request.**

**St. Johns County**, County Development Review Division, (904) 209-0660

**City of St. Augustine**, Planning and Zoning Director, (904) 825-1065

**City of St. Augustine Beach**, Planning and Zoning Director, (904) 471-8758

**City of Hastings**, Development Services, (402) 461-2302

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**EDDIE CREAMER, Property Appraiser**